

User Roles

	Owner	Administrator	Recruiting Manager	Hiring Manager	Team Member	Limited Team Member	External Recruiter
Candidate Profile							
Add Candidate	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Delete Candidate	Yes	Yes	Yes	No	No	No	No
Edit Profile	Yes	Yes	Yes	Yes	No	No	Yes
Move to New Position	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Decline	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Change Stage	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Share	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Download/Export	Yes	Yes	Yes	No	No	No	No
Tag	Yes	Yes	Yes	Yes	Yes	No	Yes
Add/Upload	Yes	Yes	Yes	Yes	Yes	No	Yes
Jobs							
Add	Yes	Yes	Yes	No	No	No	No
Edit	Yes	Yes	Yes	No	No	No	No
Advertise	Yes	Yes	Yes	No	No	No	No
Delete	Yes	Yes	Yes	No	No	No	No
Close	Yes	Yes	Yes	No	No	No	No
Pause	Yes	Yes	Yes	Yes	No	No	No
Share	Yes	Yes	Yes	Yes	Yes	Yes	Yes
All Candidates							
Send Email	Yes	Yes	Yes	Yes	No	No	Yes
Add Note	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Export	Yes	Yes	Yes	No	No	No	No
Reject	Yes	Yes	Yes	Yes	No	No	Yes
Delete	Yes	Yes	Yes	No	No	No	No
Insights	Yes	Yes	Yes	No	No	No	No
Insights	Yes	Yes	Yes	No	No	No	No
Settings	Yes	Yes	Yes	No	No	No	No
Company	Yes	Yes	Yes	No	No	No	No
Profile	Yes	Yes	Yes	No	No	No	No
Departments	Yes	Yes	Yes	No	No	No	No
Locations	Yes	Yes	Yes	No	No	No	No
Team Members	Yes	Yes	Yes	No	No	No	No
Integrations	Yes	Yes	Yes	No	No	No	No
Embed Careers	Yes	Yes	Yes	No	No	No	No
Recruiting	Yes	Yes	Yes	No	No	No	No
Pipeline Stages	Yes	Yes	Yes	No	No	No	No
Scorecards	Yes	Yes	Yes	No	No	No	No
Email Templates	Yes	Yes	Yes	No	No	No	No
Culture Profiles	Yes	Yes	Yes	No	No	No	No
Questionnaires	Yes	Yes	Yes	No	No	No	No
Tags	Yes	Yes	Yes	No	No	No	No
Billing	Yes	Yes	No	No	No	No	No
Subscription	Yes	Yes	No	No	No	No	No
Billing & Invoices	Yes	Yes	No	No	No	No	No